



25TH IFSCC
CONFERENCE

COSMETIC
SCIENCE AND CONSCIENCE
MILAN 2019
30 SEPTEMBER 1-2 OCTOBER

General Terms and Conditions

of the 25th IFSCC Conference 2019 in Milan, Italy

1. Event

25th IFSCC Conference 2019

2. Event Organiser

YANEZ S.r.l. Via Guelfa 48/r 50129 Florence, Italy
Thereafter referred to as the "event organiser".

3. Venue

MiCo Convention Centre - North Wing Level + 1
(Gate 14) Via Gattamelata

4. General Opening Hours

Monday, September 30th 2019 09:00 – 18:00
(Workshops, Council Meeting & Opening Ceremony only)

Tuesday, October 1st 2019 09:00 – 18:00

Wednesday, October 2nd 2019 09:00 – 18:00

Thursday, October 3rd 2019 09:00 – 13:00

5. Scientific Program

10 scientific session conceptually linked to 10 Planets of the Solar System. Specific Sessions will be organized to rise visibility to the Poster presentations. Abstract Submission deadline: Jan, 31st, 2019

6. Conference – Registration Fee

6.1. The cost of participation (full ticket) at the IFSCC Conference 2019 comprises the attendance at lectures, Access to the exhibition and poster exposition, Lunches and Coffees to be consumed at the Gourmet Buffet Stations, Participation to the Opening Ceremony and Welcome Reception, Participation to the Award Ceremony with Closing banquet

OPTIONS	MEMBERS	NON MEMBERS	SPECIAL RATE	STUDENTS
FS FULL SUBSCRIPTION	750,00 € + VAT	950,00 € + VAT	600,00 € + VAT	NA*
SC SCIENTIFIC PROGRAM ONLY	NA*	NA*	NA*	130,00 € + VAT
GD ADDITIONAL GALA DINNER	210,00 € + VAT	210,00 € + VAT	210,00 € + VAT	210,00 € + VAT

* NA= Not Available

LEGENDA

MEMBERS: Member of the IFSCC National Associations in good standings
Partner Associations - Agreed by Formal Partnership act

NON MEMBERS: Not Belonging to any of the other Groups

SPECIAL RATE GROUP: Committee & IFSCC Praesidium Members
Members approved by the Committee Chair
Academics
Poster 1st Author
Podium Lecturer
Supporters - in addition to the Free tickets
Exhibitors - in addition to the Free tickets

6.2. All prices are quoted in EUR plus VAT if applicable. The relevant current price list is applicable.

7. Conference – Terms of Payment

Balance is due 100% upon registration on the website

8. Conference – Cancellation Policy

Cancellation must be sent in writing to the event organisers by e-mail.

- Prior to 01 April 2019: 50% of the total amount is due
- After 01 April 2019 (GMT+1): 100% of the total amount is due
- No-show: 100% of the total amount is due

9. Hospitality Suites - Participation fee

9.1. The cost of participation at the IFSCC Conference 2019 - Hospitality Suites comprises of room rental fees and equipment pursuant to the exhibitor agreement.

9.2. All prices are quoted in EUR plus VAT if applicable.

10. Hospitality Suites – Terms of Payment

Balance is due 100% after receipt of the invoice.

11. Hospitality Suites – Cancellation Policy

Cancellation must be sent in writing to the organisers by e-mail.

- Prior to December 31st 2018: 50% of the total amount is due
- After December 31st 2018 (GMT+1): 100% of the total amount is due
- No-show: 100% of the total amount is due

12. Exhibition – Participation Fee

12.1. The cost of participation at the IFSCC Conference 2019 Exhibition comprises of booth rental fees and equipment pursuant to the exhibitor agreement.

12.2. All prices are quoted in EUR plus VAT if applicable. The relevant current price list is applicable.

13. Exhibition – Terms of Payment

Balance is due 100% by March 30th 2019

14. Exhibition – Cancellation Policy

Cancellation must be sent in writing to the organisers by e-mail.

- Prior to December 31st 2018: 50% of the total amount is due
- After December 31st 2018: 100% of the total amount is due
- No-show: 100% of the total amount is due



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15. Exhibition – Booth Set-Up and Dismantling

- 16.1.** The exhibitor is obliged to participate in the exhibition and to operate the booth during the entire duration of the exhibition.
- 16.2.** The event organisers shall provide in due time rented basic booths to those exhibitors who rented such booth from the event organisers, up until one day prior to commencement of the event.
- 16.3.** Booths shall be dismantled *immediately* after conclusion of the event. The exhibitors are obligated to remove their exhibition goods as well as any of their own additional equipment from the booths on the last day of the event.
- 16.4.** Set-up and dismantling must be completed at the very latest by the stated deadlines.
- 16.5.** Removal of exhibition goods and the dismantling of booths prior to the conclusion of the event is prohibited.
- 16.6.** Exhibition goods, which remain in the booths after the deadline for dismantling can be removed at the cost of the exhibitor and placed in storage.

17. Exhibition – Booth Design and Layout

- 17.1.** The exhibition booth must match the overall style of the exhibition and generally be easily built and dismantled at any time. The exhibitor undertakes to submit the plan for the booth to the event organisers upon request and to advise them of the booth design or the companies engaged to set-up the booth. Changes to the basic booth plan may only be applied after written consent is given by the event organisers.
- 17.2.** The relevant specific official regulations must be adhered to upon erection and alteration of the booth. Police, fire brigade, safety and health inspection and regulatory authorities as well as representatives of the organisers and/or representatives of the event location are to be granted access to the exhibition booths at all times and their directions must be followed.
- 17.3.** The event organisers can demand that booths be altered or removed if the set-up is not permitted and if they do not comply with the exhibition terms and conditions. Should the exhibitor fail to comply, the removal or alteration can be undertaken by the event organisers at the cost of the exhibitor. Should the booth be closed for the same reason, no claim shall exist for refund of the participation fee.
- 17.4.** Technical Guidelines
- 17.4.1.** The booths will be marked by the event organisers in a uniform manner with wooden walls m3 h. white painted, carpet color tbd with Company Name diam. cm. 70, one for each side open.
Stand equipment includes: 1 table diam. cm. 80 for stand 9 and 12 sm./2 tables for stand 15 sm, 3 chairs, 1 waste bin, 1 multiple socket, 2 led spotlights, 1 coat rack
- 17.4.2.** Booths shall not exceed the set limitations and borders.

17.4.3. All materials used for the booth design must be flame retardant.

17.4.4. Electrical equipment, which is installed by order of the exhibitor, must comply with Italian security rules. The event organisers can demand certification by the installation company for submission to the fire brigade and the building inspection authority. The exhibitor is liable for all personal or property damages.

18. Exhibition – General Technical Equipment and Services

- 18.1.** Lightning and Air Conditioning /Heating
The event organisers shall arrange general heating, air conditioning and lighting.
- 18.2.** Cleaning
- 18.2.1.** Exhibitors and their contractors are responsible for the disposal of their rubbish/waste material. Exhibitors shall be informed of disposal facilities at the site.
- 18.2.2.** The event organisers shall arrange cleaning of the grounds, the halls and the walkways.
- 18.2.3.** The event organisers are responsible for cleaning of the booths, which must be completed daily prior to the commencement of the event.
- 18.2.4.** In the interests of environmental protection and environmentally friendly exhibitions, the exhibitor is obligated to reduce the amount of packaging materials and rubbish as well as to use environmentally friendly and recyclable packaging, decorations and brochure materials.

19. Exhibition – Electrical Power Supply

- 19.1.** Electricity (230 V at 50 Hz) shall be provided. Usage shall be charged according to the energy costs flat rate. Extra electrical power can be ordered by the Exhibitor through the Exhibitors Service Website.
- 19.2.** All installation of electrical connections to the booths shall be exclusively undertaken by installation companies retained by the event organisers. Any interference by the exhibitor with the wiring system located in the halls is not permitted.
- 19.3.** The event organisers reserve the right to inspect the electrical equipment and accessories.

20. Exhibition – Advertising and Promotion

- 20.1.** The exhibitor may only use his booth for advertising purposes. Further display options may be available at additional costs.
The event organisers has the right, in the interests of maintaining orderly exhibition operations, to revoke granted consent should justifiable complaints exist.
- 20.2.** Official and copyright regulations must be taken into account.



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20.3. Advertising material in breach of legal regulations, which is of an offense, ideological/religious or political nature, is not permitted. The event organisers shall determine whether advertising is permissible according to these terms.

The conduction of surveys, tests, competitions, raffles or contests is not permitted outside of the booth. Surveys conducted by the event organisers are the exception.

21. Electronic Data Processing

The exhibitor agrees to the event organisers saving and processing necessary exhibitor data for their purposes on data processors.

22. Photographs, Illustrations, Films

- 22.1.** Advertising photographs, illustrations or filming of persons or exhibition items within the exhibition area is only permitted by persons, with valid identification issued by the event organisers.
- 22.2.** The event organisers are entitled to arrange for photographs, illustrations and filming of exhibition sets and booths as well as of the exhibited items and to use same for advertising purposes or press releases. The exhibitor shall be excluded from making objections to same for any reason whatsoever. Same also applies to pictures taken by the press or television with the consent of the event organisers.
- 22.3.** Photographs, illustrations and films compiled by the event organisers shall only be used by exhibitors with the consent of the event organisers.

23. Purpose of the Event Logo

The official event logo may be used by exhibitors in advertising their exhibition programme or in materials designed to attract visitors to their own company booth. Any other use of the logo without the written consent of the event organisers are not permitted. The same applies to the logo and/or pictures of the event location.

24. Possession

The event location / hotel / exhibition halls / congress halls exercise the right of possession for the period of set-up, duration and dismantling of the event and are entitled to issue instructions. Neither children under the age of 18 nor animals are permitted to enter the exhibition and congress grounds.

25. Amendments and Verbal Agreements

Any and all agreements, individual permits and special arrangements are required in writing. Verbal arrangements may only be binding for reasonably short time until a written authorisation can be given/granted.

26. Cancellation of the Event

- 26.1.** The event organisers reserve the right to cancel or postpone a part of or the entire event.
- 26.2.** If the event is cancelled, all money paid to the organisers for booth or space rental, will be refunded by 100%.

27. Liability and Insurance

- 27.1.** The event organisers have liability insurance for its respective legal liabilities. This exclusively covers liability for personal injury and property damage, for which they could be made legally liable. Exhibitors are strongly recommended to carry and maintain liability insurance during the course of the event.
- 27.2.** The event organisers are not liable for any damage to exhibition goods, booth equipment and/or any consequential damage. Furthermore it is strongly recommended for all exhibitors to carry short term exhibition insurance for the duration of the exhibition.
- 27.3.** The event organisers are not liable for any and all damages exceeding its own liability insurance, such as but not limited to fire, burglary, theft, breakage, water damage etc.

28. Place of Performance and Jurisdiction

Place of performance is Milan and the Forum of Milan shall have exclusive jurisdiction in respect of all reciprocal obligations. This agreement is governed by the Italian law.

29. Force Majeure

In the unlikely event that the IFSCC Conference 2019 should be cancelled by the organisers, either party has the right to terminate their obligations under this agreement without liability. Force majeure shall also include internal legal strikes with the operator/owner of the event location or with any other third parties contractually bound for the timely fulfilment of obligations pursuant to the agreement with the event organisers.

Please note that all the single items listed above shall be integrated with the "Technical Regulations" of MiCo Congress Centre published on the website www.ifsc2019.com/exhibition-suites

Florence, December 2018

ORGANIZING SECRETARIAT
YANEZ S.R.L.
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